

SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT (“AGREEMENT”) FOR ON-SITE BUILDING AND SAFETY STAFFING AND OFF-SITE PLAN REVIEW SERVICES BETWEEN THE CITY OF COVINA AND CIR, INC.

THIS SECOND AMENDMENT is hereby entered into as of July 15, 2025, by and between the city of Covina, a municipal corporation (hereinafter referred to as “City”) and CIR, Inc., (hereinafter referred to as “Consultant”), a California Corporation, with respect to that Agreement for On-Site Building and Safety on-site staffing and off-site plan review services between the parties dated January 17, 2023. In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Second Amendment is made with respect to the following facts and purposes.

A. On January 17, 2023, the City and Consultant entered into that Professional Services Agreement for on-site building and safety staffing and off-site plan review services for a compensation amount not to exceed \$930,000.

B. On November 19, 2024, the City and Consultant amended the Agreement to increase the compensation in the amount of Six Hundred and Seventy Thousand Dollars (\$670,000) for a new total compensation amount not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) and extend the term of agreement to June 30, 2025.

C. The parties now desire to amend the agreement and increase the cumulative compensation in the amount of Five Hundred Twenty-Five Thousand Dollars (\$525,000) for a new total compensation amount not to exceed Two Million One Hundred Twenty-Five Thousand Dollars (\$2,125,000) and extend the term of agreement to June 30, 2026 to allow for continued Building and Safety staffing and plan review services to the end of the 2025/2026 fiscal year.

2. Section 1 of the Agreement entitled “Term of Agreement” is hereby amended to read as follows:

“The term of this Agreement shall be from the Effective Date through June 30, 2026”

3. Section 2 of the Agreement entitled “Compensation” is hereby amended to read as follows:

“As full compensation for Consultant’s services provided under this Agreement, City shall pay Consultant a sum not to exceed Two Million One Hundred Twenty-Five Thousand Dollars (\$2,125,000) (the “maximum compensation”), based on the hourly rates set forth in the Approved Fee Schedule, attached hereto as Exhibit A. Any terms in Exhibit A, other than the payment rates and schedule of payment, are null and void.”

4. Except for the changes specifically set forth herein, all other terms and conditions of this Agreement shall remain in full force and effect.

In witness whereof, the parties have executed this First Amendment on the date set forth above in the introductory clause.

City of Covina,
a California municipal corporation

CIR Incorporated,
a California corporation

By: _____
Victor Linares, Mayor

By: _____
Ian Nicholas, CFO

By: _____
Name: _____
Title: _____

ATTEST:

Fabian Velez
Chief Deputy City Clerk

*(Two signatures of corporate officers
required under Corporations Code Section
313, unless corporate documents authorize
only one person to sign this Agreement on
behalf of the corporation.)*