



## CC Regular Meeting

# AGENDA ITEM REPORT

**Meeting:** June 3, 2025  
**Title:** Traffic Signal and Street Light Maintenance Services – Proposed Professional Services Agreement with Bear Electrical Solutions, LLC  
**Presented by:** Rafael M. Fajardo, Director of Public Works/City Engineer  
**Recommendation:** Authorize the City Manager to execute the attached Professional Services Agreement (PSA) with Bear Electrical Solutions, LLC for Traffic Signal and Street Light Maintenance Services for a three-year period between July 1, 2025 and June 30, 2028 for an amount not-to-exceed \$495,906.

### EXECUTIVE SUMMARY/BACKGROUND:

The City is responsible for the operation and maintenance of fifty-three (53) intersections with a variety of traffic signal controllers, thirty (30) flashing stop sign locations, six (6) in-pavement flashing crosswalk lights, eight (8) solar speed feedback signs, two hundred and ninety-seven (297) street lights, two hundred and sixteen (216) decorative acorn lights, and three hundred and thirty-three (333) parking lot lights. Due to the high-level of specialized expertise and equipment needed to maintain these systems, maintenance and repair services are provided by contracted services.

Bear Electrical Solutions, LLC has been providing Traffic Signal and Street Light Maintenance Services for the City of Covina since 2017. The contract between the City of Covina and Bear Electrical Solutions, LLC for Traffic Signal and Street Light Maintenance has been extended the maximum number of times and will expire on June 30, 2025.

### DISCUSSION:

On March 20, 2025, the Department of Public Works issued a Request for Proposals (RFP) for Traffic Signal and Street Light Maintenance Services. The City advertised the opportunity for interested firms to submit proposals in response to the RFP on March 20, March 27, April 3, and April 10, 2025. By 10:00AM on Tuesday, April 29, 2025, the City Clerk's Office had received responses from two firms which were Bear Electrical Solutions, LLC and Crosstown Electrical & Data, Inc.

An evaluation committee comprised of City engineering staff independently evaluated the two proposals received by the City. Proposal review focused on the following criteria, as outlined in the RFP:

- Cost Proposal (30 Points)
- Project Staffing and Organization (30 Points)
- Project Understanding/Project Approach (40 Points)

The Evaluation Committee rated the proposals based on the above criteria. The rating summary below indicates the result of the RFP:

Rank	Consultant	Location	Rating
1	Bear Electrical Solutions, LLC	Alviso, CA	95
2	Crosstown Electrical & Data, Inc	Irwindale, CA	90

Pursuant to the RFP rating criteria, City staff recommends awarding a Professional Services Agreement to Bear Electrical Solutions, LLC for Traffic Signal and Street Light Maintenance Services. Bear Electrical Solutions, LLC provides Traffic Signal and Street Light Maintenance Services to a variety of cities in Southern California including Anaheim, Ontario, Lake Forest, and Newport Beach, as well as, a number of Northern California cities.


**FISCAL IMPACT:**

The fiscal impact associated with the proposed PSA with Bear Electrical Solutions, LLC for Traffic Signal and Street Light Maintenance Services is an amount not-to-exceed \$495,906, for the three-year term of July 1, 2025, to June 30, 2028, (estimated cost per fiscal year is \$165,302). Approximately \$60,000 will be allocated on an annual basis towards traffic signal pole, street light pole, and equipment replacement resulting from traffic collisions and other property damage, and restitution for such expenses is pursued by the City's Risk Management Division. Sufficient funding for the initial year of the proposed PSA and subsequent future years is available in the Department of Public Works Operating Budget (State Gas Tax Fund account no: 2300-2200-52418) and in the Measure R Operating Fund (account no: 2410-2200-52418).

**CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT):**

The actions proposed herein have been reviewed for compliance with the California Environmental Quality Act (CEQA) and are exempt per Section 15061 (b) (3). The actions are covered by the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The proposed Professional Services Agreement for Traffic Signal and Street Light Maintenance Services with Bear Electrical Solutions, LLC will not result in any significant impact on the environment.

Respectfully submitted,



Rafael M. Fajardo  
Director of Public Works/City Engineer