

2024 REVISIONS

DESIGNATED EMPLOYEES

The positions listed below are designated positions and the individual occupying each position is deemed to make, or participate in the making of, decisions which may have a material effect on a financial interest of that individual. The individuals occupying the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Exhibit B.*

DEPARTMENT	POSITION	DISCLOSURE CATEGORIES
Administration		
	Assistant City Manager	1, 2
	Assistant to the City Manager	1, 2
	City Attorney (not filing under GC 87200)	1, 2
	Information Technology Coordinator	5
	Information Technology Services Manager	5
	Senior Information Technology Coordinator	5
	Deputy City Manager	1, 2
Finance		
	Accounting Supervisor	1, 4, 6
	Director of Administrative Services	1, 2, 4, 6
	Finance Director	1, 2, 4, 6
	Finance Manager	1, 4, 6
	Management Analyst	1, 4, 6
	Deputy Director, Administrative Services - Finance	1, 2, 4, 6
Human Resources/Risk Management		
	Human Resources Analyst	5
	Human Resources Director	5
	Human Resources Manager	5
	Risk Manager	5
	Senior Management Analyst	5
	Senior Human Resources Analyst	5
	Deputy Director, Administrative Services – Human Resources	1, 2, 4, 6
	Management Analyst Trainee	5
Community Development		
	Assistant Planner	2, 3, 6
	Associate Planner	1, 2, 3
	Building Official	3, 5, 6
	City Planner	1, 2, 3
	Director of Community Development	1, 2, 3
	General Building Inspector I/II	3, 6
	Management Analyst	2, 3, 6

*This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions of the position.

Community Development Continued		
	Senior Management Analyst	2, 3, 6
	Planning Technician	2, 3, 6
	Senior Housing/CDBG Development Manager	2, 3, 5
	Senior Planner	1, 2, 3
	Deputy Director of Community Development/Building Official	3, 5, 6
	Planning Manager	1, 2, 3
	Administrative Technician	2, 3, 6
	Economic Development Manager	1, 2, 3
	Senior Neighborhood Preservation Officer	2, 3, 6
	Neighborhood Preservation Officer	2, 3, 6
Parks & Recreation/Library		
	Director of Parks & Recreation and Library Services	1
	Library Services Supervisor	5
	Management Analyst	4 5
	Parks and Recreation Manager	4
	Parks and Recreation Supervisor	5
	Recreation Coordinator	5
	Recreation and Library Services Manager	1
Police		
	Police Captain	5
	Police Chief	5
	Police Lieutenant	5
Public Works		
	Assistant Civil Engineer	5, 6
	Assistant Public Works Director	2, 3, 5
	Associate Civil Engineer	2, 3, 5, 6
	City Engineer	1, 2
	Environmental Services Manager	5
	Equipment Maintenance Supervisor	5
	Management Analyst	5
	Parks Maintenance Superintendent	5
	Public Works Director	1, 2
	Public Works Manager	5
	Senior Equipment Mechanic	5
	Senior Maintenance Foreman	5
	Senior Management Analyst	5
	Street/Sewer Superintendent	5
	Water Distribution Supervisor	5
	Water Utility Superintendent	5
	Water Systems Supervisor	5
	Deputy Director, Public Works – Operations and Transportation	5
	Deputy Director, Public Works/City Engineer	5
	Parks & Building Superintendent	5

	Equipment Maintenance Superintendent	5
Records Management		
	Chief Deputy City Clerk	5
	City Clerk	5
	Deputy City Clerk	5
	Deputy City Clerk/Records Manager	5
Members of Board and Commissions		
	Finance Advisory Commission	1, 2
	Library Board of Trustees	1, 2
	Parks and Recreation Commission	1, 2
	Traffic and Parking Advisory Commission	1, 2

DEPARTMENT	POSITION	DISCLOSURE CATEGORIES
Other		
	Consultants and New Positions	*

*Consultants shall be defined as and disclose their economic interests in accordance with the corresponding disclosure categories as defined in Exhibit B.

ARTICLE II FILERS

Government Code Section 87200 et seq. [Regs. § 18700.3(b)]

The Mayor and City Councilmembers (also serve as the Successor Agency to the Covina Redevelopment Agency, Covina Public Financing Authority, and the Covina Housing Authority), Planning Commission, the City Manager, the City Attorney, and the City Treasurer, are NOT included as “designated positions” as the disclosure obligations for these positions are set forth by Government Code Section 87200, et seq. Listed below for reference are their disclosure categories.

POSITION	DISCLOSURE CATEGORY
Mayor and City Councilmembers	Reference GC 87200-87210
Planning Commissioners	Reference GC 87200-87210
City Manager	Reference GC 87200-87210
City Attorney	Reference GC 87200-87210
City Treasurer	Reference GC 87200-87210

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Government Code Section 87200 et seq. [Regs. § 18700.3(b)(1)]

It has been determined that the positions listed below are Other City Officials Who Manage Public Investments. Listed below for reference are their disclosure categories.

POSITION	DISCLOSURE CATEGORY
Finance Director	Reference GC 87200-87210
Financial Consultant	Reference GC 87200-87210