



CC Regular Meeting AGENDA ITEM REPORT

- Meeting:** September 17, 2024
- Title:** Purchase Order Authorization – Demolition Work Related to the City Owned Property Located at 114 E. Italia Street
- Presented by:** Chris Marcarello, City Manager
Brian K. Lee, Director of Community Development
- Recommendation:** 1. Authorize the City Manager, or his designee, to approve a Purchase Order in the amount of \$24,999 with Siterep Construction Services, Inc for demolition work related to the City owned property located at 114 E. Italia Street; and
2. Adopt Resolution CC 2024-89 amending the 2024-2025 Capital Improvement Program Budget and appropriating \$24,999 from available Measure CC – Fund Balance to be transferred into the General CIP Fund for use towards this project.

EXECUTIVE SUMMARY:

In August 20, 2024, the Covina City Council selected the Union Restaurant Group as the preferred operator for the City-owned restaurant located at 114 E. Italia Street. The restaurant lease/operating agreement including several landlord (City) required site improvements to the existing restaurant space. Briefly, the necessary site improvements include the creation of a new enclosed outdoor garden lounge, the conversion of the existing covered patio space into an enclosed dining space, and corresponding upgrades in HVAC, water, electrical and similar features. The tenant is responsible for the fixturing of the kitchen, bar area and existing dining room space.

DISCUSSION:

Preliminary to the actual remodel/expansion effort for the 114 E. Italia Street restaurant site, initial demolition and site preparation is necessary. The aforementioned construction effort includes the removal/demolition of existing asphalt of a portion of the existing parking lot immediately adjacent to the 114 E. Italia Street site. The parking lot demolition and demolition to portions of the existing patio would allow for construction of the new restaurant concept to commence upon approval of the construction contract.

Informal quotes were obtained to secure demolition services for the City owned property located at 114 E. Italia Street and conveyed the following results:

Rank	Company Name	Location	Amount
1	Siterep Construction Services, Inc.	San Dimas, CA	\$24,999
2	I Build Construction Corporation	Walnut, CA	No response
3	Gentry Brothers, Inc.	Irwindale, CA	No response

Upon review of the proposed quote, City staff recommends that a purchase order be awarded to Siterep Construction Services, Inc. Siterep Construction Services, Inc has previously completed other projects in the City including the Hollenbeck Park Pickleball Court Construction Project and the Covina Theater Seating Rail/Restaurant Construction Project.

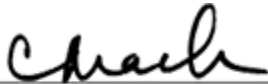
FISCAL IMPACT:

The adoption of Resolution CC 2024-89 will appropriate \$24,999 from available Measure CC – Fund Balance to be transferred into the General CIP Fund account number 4010-4000-55150 for use towards the demolition work related to the City owned property located at 114 E. Italia Street.

CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT):

This project has been determined to be categorically exempt under CEQA in accordance with Section 15301 Existing Facilities (Class 1). The project involves negligible or no expansion of an existing use.

Respectfully submitted,



Chris Marcarello
City Manager



Brian K. Lee
Director of Community Development